

Overview & Scrutiny Committee



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Tuesday, 29 March 2022

A meeting of the **Overview & Scrutiny Committee** of North Norfolk District Council will be held in the **Council Chamber - Council Offices** on **Wednesday, 6 April 2022** at **9.30 am**.

At the discretion of the Chairman, a short break will be taken after the meeting has been running for approximately one and a half hours

Members of the public who wish to ask a question or speak on an agenda item are requested to notify the committee clerk 24 hours in advance of the meeting and arrive at least 15 minutes before the start of the meeting. This is to allow time for the Committee Chair to rearrange the order of items on the agenda for the convenience of members of the public. Further information on the procedure for public speaking can be obtained from Democratic Services, Tel: 01263 516047, Email: matthew.stembrowicz@north-norfolk.gov.uk.

Anyone attending this meeting may take photographs, film or audio-record the proceedings and report on the meeting. Anyone wishing to do so must inform the Chairman. If you are a member of the public and you wish to speak on an item on the agenda, please be aware that you may be filmed or photographed.

Please note that Committee members will be given priority to speak during the debate of agenda items

Emma Denny
Democratic Services Manager

To: Mr N Dixon, Mr S Penfold, Ms L Withington, Mr H Blathwayt, Mr P Heinrich, Dr V Holliday, Mr N Housden, Mrs E Spagnola, Mr A Varley, Mr C Cushing, Mr A Brown and Mr P Fisher

All other Members of the Council for information.
Members of the Management Team, appropriate Officers, Press and Public



**If you have any special requirements in order
to attend this meeting, please let us know in advance**
If you would like any document in large print, audio, Braille, alternative format or in
a different language please contact us

Chief Executive: Steve Blatch
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A G E N D A

1. TO RECEIVE APOLOGIES FOR ABSENCE

2. SUBSTITUTES

3. PUBLIC QUESTIONS & STATEMENTS

To receive questions / statements from the public, if any.

4. MINUTES

1 - 12

To approve as a correct record the minutes of the meeting of the Overview and Scrutiny Committee held on 9th March 2022.

5. ITEMS OF URGENT BUSINESS

To determine any other items of business which the Chairman decides should be considered as a matter of urgency pursuant to Section 100B(4)(b) of the Local Government Act 1972.

6. DECLARATIONS OF INTEREST

13 - 18

Members are asked at this stage to declare any interests that they may have in any of the following items on the agenda. The Code of Conduct for Members requires that declarations include the nature of the interest and whether it is a disclosable pecuniary interest.

7. PETITIONS FROM MEMBERS OF THE PUBLIC

To consider any petitions received from members of the public.

8. CONSIDERATION OF ANY MATTER REFERRED TO THE COMMITTEE BY A MEMBER

To consider any requests made by non-executive Members of the Council, and notified to the Monitoring Officer with seven clear working days' notice, to include an item on the agenda of the Overview and Scrutiny Committee.

9. RESPONSES OF THE COUNCIL OR THE CABINET TO THE COMMITTEE'S REPORTS OR RECOMMENDATIONS

To consider any responses of the Council or the Cabinet to the Committee's reports or recommendations:

10. WASTE CONTRACT: SERCO BRIEFING - TARGET OPERATING MODEL UPDATE

To receive a briefing and update on the progress made towards implementing the target operating model of the waste contract from Serco Officers.

11. **NORTH WALSHAM HIGH STREET HERITAGE ACTION ZONE PROJECT UPDATE: APRIL 2022** 19 - 22

To receive and note the update.

12. **SCOPING REPORT: COUNCILLOR CALL FOR ACTION - IMPACT OF SECOND HOMES AND HOLIDAY LETS** 23 - 30

Summary: This report and accompanying scoping document outlines the key lines of enquiry in response to the Councillor Call for Action on the potential impact of second homes and holiday lets on the District. Subject to approval of the questions raised, Officers and contributing Members will have until July 2022 to collect data and submit evidence. Upon completion of this process, a summary report will be prepared outlining the potential next steps in responding to the CCfA.

Options considered:

1. The Committee can choose to either approve the report and accompanying questions to proceed with the investigation, subject to possible amendments, or choose not to approve the report, in which case the investigation will not proceed.
2. Members should consider the time required to gather a range of evidence and data, as well as the time required to prepare a summary report on this information. As a result it is suggested that the summary report be prepared for consideration at the July O&S Committee meeting.

Conclusions: This report and associated scoping document will gather and summarise the necessary evidence to determine any potential future actions the Council could take to address any potential impacts of second homes and holiday lets on the District.

Recommendations: **To approve the scoping report and associated questions in appendix 1 to allow officers to commence the investigation.**

Reasons for Recommendations: To support the Committee's actions in responding to the Councillor Call for Action on the impact of second and holiday homes.

LIST OF BACKGROUND PAPERS AS REQUIRED BY LAW

(Papers relied on to write the report, which do not contain exempt information and which are not published elsewhere)

Cabinet Member(s):
John Toye

Ward(s) affected:
All

Contact Officer, telephone number and email:
Matt Stembrowicz
Matthew.stembrowicz@north-norfolk.gov.uk
01263516047

13. ITEM DEFERRED: PRE-SCRUTINY: PARKLANDS PROPERTY DISPOSAL

Item deferred for consideration of additional information.

WORK PROGRAMMES

14. THE CABINET WORK PROGRAMME 31 - 34

To note the upcoming Cabinet Work Programme.

15. OVERVIEW & SCRUTINY WORK PROGRAMME AND UPDATE 35 - 44

To receive an update from the Scrutiny Officer on progress made with topics on its agreed work programme, training updates and to receive any further information which Members may have requested at a previous meeting.

16. EXCLUSION OF THE PRESS AND PUBLIC

To pass the following resolution, if necessary:

“That under Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph _ of Part I of Schedule 12A (as amended) to the Act.”